



**VERNON FARMERS' MARKET
VENDOR APPLICATION FORM 2024**
** PLEASE PRINT CLEARLY! **

For Office Use Only

2024 SEASON: Every Monday and Thursday from April 18th – October 31st, 2024

Category: Craft – Farm – Food - Concession (circle one)

Your Name: _____

Business Name: _____ Phone: _____

Mailing Address: _____

City: _____ Postal Code: _____

Residential Address: _____

Address(s) of Leased Locations: ***Must include copy(s) of lease agreement(s)***

E-Mail Address (IMPORTANT): _____

GST #865286959RT0001 Included in fees below.

MEMBERSHIP (all)	@	\$25.00	X	1	=	25.00
SEASON STALL *	@	\$682.50	X		=	
CORNER	@	\$73.50	X		=	
POWER	@	\$73.50	X		=	
DAILY VENDOR	@	\$50.00	X		=	
				TOTAL		

**See Section 7 of VFM Rules & Regulations for details on Season Vendors Stall & Day Vendors Stall Holders

**Season Stalls are allocated at the discretion of the VFM Market Coordinator & Jury Committee

Start Date: _____ Approximate End Date: _____

Please give advance notice via e-mail of EXACT start dates and end dates.

Do you plan an attending: **Monday** Yes _____ No _____ **Thursday** Yes _____ No _____

Do you sell perishables that cannot be in direct sun? _____

Are you applying for a designated stall? (See Section 7 for requirements) _____

Years as a Vernon Farmer Market Vendor: _____

Length of vehicle that will occupy the stall space ** Required** _____

CHECKLIST

Please ensure all application requirements are included.

Incomplete applications will not be eligible to vend until all requirements are met.

NOTE: Even if you think we have a copy of any of these, **please include a copy with this application.**

If you are not sure of the meaning of any of these please ask.

Organic Certification# _____ **Lease Agreement** included: Yes _____ No _____

Liquor Board Authorization included: Yes _____ No _____

Health Authority Documents (Food Safe/Market Safe or Permit to Operate) included: Yes _____ No _____

Expiry Date Food Safe: _____ **Expiry Date Permit to Operate** _____

Concessions: All required Documents attached: _____

Insurance Certificate for applicable products included: Yes _____ No _____ Expiry Date: _____

Cosmetics Notification Form included: Yes _____ No _____

This application must be completed properly, be accompanied by your payment (Season Vendors) and all supporting documents and be reviewed by the Market Coordinator before you are allowed to sell at the Vernon Farmers' Market.

Payments can be made by cash, cheque, or E-transfer to: vernonmarket@hotmail.com

Please make all cheques payable to: **Vernon Farmers' Market**

*We have a NO tolerance NSF cheque policy. Any cheque returned NSF will be subject to a \$25 fee.
And the default must be immediately rectified.

VENDOR COSTS AND FEES

All vendors must be a **member** of the Vernon Farmers Market Association.
Annual Membership Fee: \$25.00 paid annually.

Season Vendors: Per stall \$650.00 + \$32.50 GST = \$682.50

Payment Options:

Season vendors applications must be received by April 14th, 2024, and all-Season Fees must be received by April 18th, 2024.

Season vendors will have an opportunity to pay fees in 3 installments, payable on April 18th, April 29th & May 16th, 2024.

Should a vendor fail to submit their application by April 14th, their eligibility for a season stall may be revoked.

Late applications are not eligible for the installment plan.

Payments can be made by cash, cheque, or E-transfer to: vernonmarket@hotmail.com

New and returning day vendors will have the opportunity to pay in full,
the seasonal stall fee or pay in 3 installments.

Membership Fee is due with your Season Vendor Fees or on your 1st attending market. Memberships will not
be sold without attendance at the Outdoor Market Season.

If the \$650.00 + GST, and \$25.00 membership fee is not completed within 3 installments the vendor will pay daily
vendor fees for the remainder of the season with a cap at \$775.00 +GST

Corner Stalls: \$70.00 + 3.50 = 73.50 per season (subject to availability)

Power Usage: \$70.00 + 3.50 = 73.50 per season (subject to availability)

Drop in power \$5.00 + .25 = 5.25 per day (subject to availability)

Day Vendor Fees:

Single Stall= 50.00

Annual Membership Fee of \$25.00 due on your 1st day

Day Vendors will cap out after 17 paid markets and may continue to attend the market.
without paying any additional fees for the remainder of the season.

The maximum cost a Day Vendor will pay is \$850.00 plus their membership of \$25.00.

Declaration of Authenticity of Production:

MUST be completed as part of your VFM application!

VFM is a MAKE, BAKE OR GROW Market. (Please be specific when provided your details)

- Please provide a detailed list of all products(s) to be sold in your stall,
- Please give a detailed description of how item(s) are made. Is there 50% in the final products?
- E.g., What steps or process is used to transform a “raw” product into a handcrafted item? Additional supporting documents may be requested for your acceptance to the VFM. Failure to do so will result in you having to remove the product from your stall.

Throughout the season, if you are intending to add item(s) to this list, **they must be submitted and approved by the Market Coordinator & the Jury Committee before been allowed to sell at the market.**

New Items to be Juried: _____

****I have received and read a copy of the Rules and Regulations of the Vernon Farmers’ Market, and I acknowledge and understand them and agree to abide by them.**

1- Upon signing this VFM application, I agree that, if I am in violation of the VFM Rules and Regulations, and my membership is suspended or revoked, I must leave the market site, and will not be allowed to return as a vendor, until such a time that the Board of Directors and/or the Market Coordinator, reinstates my “Vendor Status” in order to continue vending.

2- I certify that I make, bake, grow, or raise all products offered for sale at my stall.

SIGNATURE: _____ DATE: _____

Printed Name: _____

PLEASE MAKE A COPY OF THIS APPLICATION FOR YOU RECORDS.

Revised 2024
GST #865286959RT0001

Vernon Farmers’ Market
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